

**NOTICE OF INTENT TO AWARD CONTRACT No. 24-053**

Issued: October 8, 2024

Vendors are advised the Regional District of Nanaimo (RDN) intends to direct award a snow clearing services contract to Island West Commercial Maintenance for the Winter 2024/2025 & Winter 2025/2026 seasons for the following locations:

1. RDN Administration Building Property.
2. Transit Shop and Bus Parking.
3. Country Club Bus Exchange.
4. Brooks Landing Bus Exchange.
5. Port Place Bus Exchange.
6. North Town Bus Shelters.
7. Wembley Mall Bus Exchange Parksville.
8. Bus Shelters at Rutherford and Old Island Highway.
9. Lantzville Bus Shelters near pedestrian overpass.

The estimated value of the services may be greater than \$75,000.

The RDN wishes to direct award the contract for the following reasons:

- Difficulty in finding qualified and experienced contractors willing to perform this work on an “as and when requested basis”.
- Island West Commercial Maintenance currently provides snow clearing services for the RDN at the above listed locations.

Vendors wishing to challenge the RDN’s intention to direct award the above noted sites must submit their objection, in writing, via email to the following person on, or before 3:00 p.m. PST on October 22, 2024:

Sheldon Racz, Manager, Facilities and Fleet  
Regional District of Nanaimo  
Email: [Sracz@rdn.bc.ca](mailto:Sracz@rdn.bc.ca)

Objections must be submitted on company letterhead and be signed by an individual authorized to represent the company submitting the objection. Vendors must clearly state the reasons why they believe they are qualified to supply the services that are being proposed to be direct awarded and why the services should be competitively tendered. The RDN retains the right to determine its future course of action depending on any responses received and to perform its due diligence as required prior to making a final decision.