

EMPLOYMENT OPPORTUNITY

Utilities Operator in Training

Temporary Full-Time | External
Water Services
Competition No.: 2025-1020



www.rdn.bc.ca



rdncareers@rdn.bc.ca

SKILLS & ABILITIES

- Mechanical aptitude.
- Ability to deal with the public in a positive and effective manner.
- Excellent oral and written communication and interpersonal skills.
- Working knowledge of Microsoft Word and Excel and a general knowledge of computer applications.

APPLICATION DETAILS

To apply for this position, send your cover letter and resume to rdncareers@rdn.bc.ca, clearly highlighting your education, experience, and qualifications relevant to the role. **Please quote 2025-1020 in the subject line of your email to ensure proper processing.**

**Applications will be accepted until:
4:00 pm, on February 27, 2025.**

Date Posted: February 6, 2025

We thank all applicants in advance for their interest; however, only those selected for further consideration will be contacted.

ABOUT THE ROLE

The Regional District of Nanaimo is seeking a temporary full-time Utilities Operator in Training with Water Services, in the Regional and Community Utilities Department.

Reporting to the Chief Operator, Water Services, the Utilities Operator in Training will assist in a variety of tasks including the installation and reading of water meters and related appurtenances; installation and maintenance of water and sewer lines; water pumping stations, fire hydrant and grounds maintenance; routine checks on water, sewer, and street lighting utilities; operation of light equipment; collection of water samples and other related duties, as required. This position will require moderate physical effort and agility as well as good mechanical aptitude. The Trainee must be willing to work in all weather conditions, as this position is predominantly an outdoor position.

QUALIFICATIONS

Applicants must be eligible to write the Operator-In-Training (OIT) exam in Water Distribution with the BC Environmental Operators Certification Program or currently enrolled in a post-secondary Water Engineering Technology Program. The incumbent must possess a valid Class 5 BC Driver's Licence, and a Level 1 First Aid Course would be an asset. Knowledge of safe work procedures and WHMIS, an ability to read engineering drawings and strong interpersonal skills with the ability to deal with the public are also required.

POSITION DETAILS

This is a temporary full-time (40 Hours per week) Union Position, from May 5, 2025, to August 29, 2024. The (2024) rate of pay is \$30.45 to \$32.05 per hour, plus 12.4% in lieu of benefits including vacation and statutory holidays.

A Criminal Record Check is required as a condition of employment with the Regional District of Nanaimo.

Utilities Operator in Training Regional and Community Utilities

Pay Band 4

Job Summary

The Utilities Operator in Training (OIT) contributes to the effective operation of the Water Services Department by contributing to the effective and efficient operation and maintenance of the water, sewer, drainage, and streetlighting services controlled by the Regional District. This position supports the Water Services Department by assisting team members in their duties to meet service expectations, departmental goals, and objectives.

Primary Duties and Responsibilities

- Assist with the installation and maintenance of water and sewer mains/distribution, water and sewer services, and related equipment.
 - Participates in planned and unplanned maintenance activities as required, including the operation of the excavator, backhoe, dumptruck, and other department equipment.
 - Assists with the operation and maintenance of water treatment processes.
 - Assists with the transportation of dangerous goods.
 - Assists with water main flushing program.
 - Assists with valve, air valve, PRV, fire hydrant, reservoir and fire meter annual maintenance.
 - Assists with well, reservoir, pump station and water treatment facilities site inspections and data collection.
 - Assists with emergency and routine maintenance at water treatment facilities.
 - Assists with maintenance of chlorine generation equipment.
 - Assists with corrective action for adverse water sample results.
 - Assist with acoustic leak detection program, and sewer inspection program (camera)..
 - Performs grounds maintenance around fire hydrants, sample stations, air valves and streetlights.
 - Participates in the department safety program, including assisting in the development of operating, maintenance, and safe work procedures.
 - Review SCADA with more senior staff.
 - Assists with calibration, testing and maintenance of process equipment.
 - Reviews, adheres to, and supports the adherence to safe work procedures in the workplace and generally promotes a safe work environment.
 - Performs other related duties as required.
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Job Qualifications

Education/Experience

- Post Secondary Diploma in water technology and/or water treatment or an equivalent combination of training and experience.
- EOCB certification:
 - Operator in Training
- Class 5 BC Driver's Licence.

Skills/Abilities

- Working knowledge of WHMIS regulations and procedures.
- Working knowledge of safe work procedures.

Job Description

- Mechanical aptitude.
- Ability to read engineering drawings.
- Ability to assist in carrying out routine aspects of special projects.
- Ability to deal with the public in a positive and effective manner.
- Ability to follow documented operating and maintenance procedures.
- Ability to work independently.
- Ability to work in a team environment.
- Excellent oral and written communication and interpersonal skills.
- Working knowledge of Microsoft Word and Excel and a general knowledge of computer applications.
- Physically capable of performing the duties of the position.
- Willingness and ability to adapt to weekend and after-hours work.
- Ability to acquire the following certifications:
 - Transportation of dangerous goods
 - Confined space awareness
 - Level 1 first aid
 - Asbestos/silica awareness.

Certification-Related Compensation

Utilities Operators in Training possessing any of the following certifications are eligible for the EOCP premium:

- EOCP Water Treatment 1 or higher
- EOCP Water Distribution 1 or higher

Utilities Operators in Training who gain the all the qualifications required for the Junior Utilities Operator position will become Junior Utilities Operators.

Reporting Relationship

Reports to: Chief Operator – Water Services
